



THE FEDERAL POLYTECHNIC, ILARO

P.M.B. 50 ILARO, OGUN STATE, NIGERIA

OFFICE OF INDUSTRIAL LIAISON AND PLACEMENT OFFICE

Telephone: 08036656365
E-mail: ilpu@federalpolyilaro.edu.ng
HEAD OF UNIT: B. G. OSINFADE

Our Ref: ILPO/012/183

Date: 11th MAY 2026

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Dear Sir,

REQUEST FOR INDUSTRIAL WORK EXPERIENCE (INDUSTRIAL ATTACHMENT) FOR THE 2025/2026 PROSPECTIVE NATIONAL DIPLOMA GRADUANDS

In pursuance of the Federal Government policy on Technical Education, it is mandatory for the National Diploma (ND) Graduands to acquire at least One Year cognate work experience in either Public or Private establishment.

The period is to expose the Graduands to fieldwork before proceeding to Higher National Diploma (HND) programme. In view of this, you are being requested to assist in making provision for Mr/Mrs.....

who is a potential National Diploma (ND) Graduate of the Department of

..... for

Work experience in your establishment.

Thank you.

Yours faithfully,

OSINFADE, B. G.