



**THE FEDERAL POLYTECHNIC, ILARO  
P.M.B. 50, ILARO  
OFFICE OF THE REGISTRAR**

**VACANCIES: INTERNAL/EXTERNAL**

Applications are invited from suitably qualified candidates to fill the following vacant positions in the Polytechnic.

**ACADEMIC STAFF POSITIONS**

**1. SCHOOL OF MANAGEMENT STUDIES**

(i) **Department of Accountancy**

- (a) Technologist/Instructor II (HND Comp. Sc. With Accountancy background)

(ii) **Department of Banking and Finance**

Lecturer II  
Lecturer III

(iii) **Department of Business Administration**

Lecturer I  
Lecturer II  
Lecturer III

(IV) **Department of General Studies**

- (a) Law  
(i) Lecturer I

(b) English/Communication

- (i) Lecturer II  
(ii) Lecturer III

(c) Physical Education

- (i) Lecturer III

(V) **Department of Marketing**

- (a) Lecturer II  
(b) Lecturer III

**2. SCHOOL OF APPLIED SCIENCE**

(i) **Department of Computer Science**

- (a) Senior Lecturer

- (b) Lecturer II
- (c) Lecturer III
- (d) Assistant Lecturer
- (e) Technologist II

(ii) **Department of Food Technology**

- Lecturer II
- Assistant Lecturer
- Technologist II

(iii) **Department of Agricultural Science**

- (a) Senior Lecturer

(iv) **Department of Hospitality Management**

- Senior Lecturer
- Lecturer I
- Technologist II

(v) **Department of Mathematics & Statistics**

- Lecturer III
- Technologist II

**Department of Science Laboratory Technology**

- (a) Lecturer II (Chemistry)
- (b) Lecturer II (Physics)
- (c) Lecturer III (physics)
- (d) Senior Instructor (G.L.T) Micro or Physics
- (e) Technologist II

### **3. SCHOOL OF ENGINEERING**

(i) **Department of Civil Engineering**

- (a) Lecturer III (Geotechnics/foundation Engr; Structures; Civil Engr)
- (b) Assistant Lecturer

(ii) **Department of Computer Engineering**

- Lecturer I
- Lecturer II

**Department of Mechanical Engineering**

- Lecturer III

**Department of Agricultural Engineering**

- (a) Senior Lecturer

### **4. SCHOOL OF ENVIRONMENTAL STUDIES**

(i) **Department of Architecture**

- (a) Lecturer I
- (b) Lecturer II
- (c) Lecturer III

(ii) **Department of Building Technology**

- Lecturer II
- Lecturer III

### **Department of Estate Management**

Lecturer III  
Assistant Lecturer  
Technologist II

### **Department of Quantity Surveying**

Lecturer III  
Assistant Lecturer

### **Department of Surveying & Geo-informatics**

Lecturer I  
Lecturer II  
Lecturer III  
Technologist II

### **Department Urban and Regional Planning**

Lecturer II  
Assistant Lecturer  
Technologist II

## **5. LIBRARY**

(a) Librarian II

## **QUALIFICATIONS**

### **ACADEMIC STAFF**

#### **Senior Lecturer CONPCASS 07**

Holders of Doctorate degree in relevant field with at least six (6) years cognate teaching/research work experience or Master's degree in relevant field with at least nine (9) years cognate teaching/research work experience plus NYSC discharge or exemption certificate.

He must possess required numbers of publications in reputable journals, meaningful chapter contributions in standard textbooks. Demonstrable ability in both academic and administrative leadership.

#### **Lecturer I CONPCASS 05**

Holder of Doctorate degree in relevant field with at least three (3) years cognate teaching/research work experience or Master's degree in relevant field with at least five (5) years cognate teaching/research work experience plus NYSC discharge or exemption certificate.

Required numbers of publications in reputable journals and evidence of Administrative/Community Service.

#### **Lecturer II CONPCASS 03**

Holder of Doctorate degree in relevant field or Master's degree in relevant field with at least three (3) years cognate teaching/research work experience plus NYSC discharge or exemption certificate.

#### **Lecturer III CONPCASS 02**

Holder of Masters degree in relevant field or a good Bachelor's degree (at least 2.2) with at least three (3) years cognate teaching/research work experience plus NYSC discharge or exemption certificate.

**Assistant Lecturer CONPCASS 01**

A good Bachelors degree (at least 2.2) with at least a year teaching/research work experience plus NYSC discharge or exemption certificate.

**Technologist I CONPCASS 02**

HND with three (3) years cognate experience plus NYSC discharge or exemption certificate.

**Technologist II CONPCASS 01**

AIST (Associate Membership of the Institute of Science Laboratory Technologist) or HND in relevant field or full technologist certificate with at least three (3) years relevant experience plus NYSC discharge or exemption certificate.

**Senior Instructor CONPCASS 02**

Holder of HND with at least three (3) years cognate experience with NYSC discharge or exemption certificate or FOT plus at least five years cognate experience and possession of a Technical Teachers Certificate in each case.

**Librarian II CONPCASS 02**

Holder of a good honours degree BLIS (Library Information Science) from a recognized institution with NYSC discharge or exemption certificate

## **NON-TEACHING STAFF POSITIONS**

### **1. REGISTRY**

- (a) Assistant Registrar
- (b) Administrative Officer II
- (c) Higher Executive Officer
- (d) Guidance Counselor
- (e) Confidential Secretary II
- (f) Clerical Officer
- (g) Clerical Assistant

### **2. LIBRARY**

- (a) Higher Technical Officer (e-library)
- (b) Library Assistant

### **3. MEDICAL SERVICES**

- (a) Laboratory Scientist
- (b) Staff Nurse
- (c) Laboratory Technician
- (d) Clinic Attendant

### **4. WORKS AND SERVICES**

#### **(a) Electrical:**

- (i) Senior Engineer
- (ii) Generator operator (craftsman)

#### **(b) Telecoms**

- (i) Higher Technical Officer
- (ii) Telecoms Craftsman

#### **(c) Mechanical**

- (i) Senior Engineer

#### **(d) Auto Workshop**

- (i) Auto Electrician (Craftsman)
- (ii) Diesel Mechanic (Craftsman)
- (iii) Petrol Mechanic (Craftsman)
- (iv) Vulcanizer (Craftsman)

#### **(e) Transport**

- (i) Driver Mechanic

#### **(f) Maintenance**

- (i) Painter (Craftsman)
- (ii) Welder (Craftsman)
- (iii) Carpenter (Craftsman)
- (iv) Masons (Craftsman)
- (v) Plumber (Craftsman)

**(g) Refrigeration and Air-conditioning**

- (i) Craftsman (R & A)

**(h) Fire fighting Unit**

- (i) Fireman

**5. DIRECTORATE OF STUDENTS AFFAIRS**

- (a) Sports Coach  
(b) Porter (hostel)

**6. ACADEMIC SUPPORT SERVICES**

- (a) Higher Technician  
(b) Technician (Building Technology; Electrical Engineering; Computer Engineering; Secretarial Studies)  
(c) Laboratory Assistant  
(d) Craftsman  
(e) Laboratory Attendant  
(f) Baker

**QUALIFICATIONS**

**REGISTRY**

**ASSISTANT REGISTRAR (ADMINISTRATION) CONTEDISS – 09**

Good honours degree in Arts, Social Science or Guidance and Counseling with Six (6) years post-qualification cognate experience plus NYSC discharge or exemption certificate.

**ADMINISTRATIVE OFFICER II - CONTEDISS – 07**

A Holder of B.Sc. in Mass Communication plus NYSC discharge or exemption certificate.

**HIGHER EXECUTIVE OFFICER – CONTEDISS – 07**

A Holder of Higher National Diploma in Business Administration or Public Administration plus NYSC discharge or exemption certificate.

**CONFIDENTIAL SECRETARY II CONTEDISS – 07**

1. National Diploma in Secretarial Studies including a pass at 120 (wpm) in Shorthand and Typewriting respectively from a recognized institution plus at least three (3) years post qualification cognate experience; or
2. HND in Secretarial Studies with NYSC discharge certificate;
3. Computer literate with very sound knowledge of relevant software packages.

### **CLERICAL OFFICER – CONTEDISS – 03**

A Holder of O' level certificate having four (4) Credits or five (5) Credits at one or two sittings respectively, including English Language and Mathematics.

### **CLERICAL ASSISTANT – CONTEDISS – 02**

A holder of O' level certificate having three (3) Credits obtained at one sitting or four (4) credits at two sittings.

### **LIBRARY**

#### **HIGHER TECHNICAL OFFICER (E-LIBRARY) – CONTEDISS – 07**

A good HND in Information Science/Computer Engineering with a good knowledge of library software and Database plus NYSC discharge or exemption certificate.

#### **LIBRARY ASSITANT – CONTEDISS – 03**

A holder of O' level certificate having four (4) Credits at one sitting or five (5) Credits at two sittings respectively.

### **MEDICAL SERVICES**

#### **LABORATORY SCIENTIST – CONTEDISS – 07**

A holder of first degree in Medical Laboratory Science plus proof of registration with the Medical Laboratory Scientist of Nigeria with NYSC discharge certificate or exemption certificate.

#### **STAFF NURSE – CONTEDISS – 06**

Possession of N.R.N. or N.R.M Certificate

#### **LABORATORY TECHNICIAN – CONTEDISS – 06**

A holder of O' level certificate who has successfully completed a three-year training in a recognized institution and obtained the registration of the institution of medical laboratory technology of Nigeria.

#### **CLINIC ATTENDANT – CONTEDISS – 02**

A holder of O' level Certificate having three (3) Credits obtained at one sitting or four (4) Credits at two sittings.

### **WORKS AND SERVICES**

#### **SENIOR ENGINEER – CONTEDISS – 09**

A good Bachelor's degree in either Electrical/Mechanical or Civil Engineering and membership of COREN with at least six (6) years post qualification cognate experience or Master's degree in relevant field and membership of COREN with at least three (3) years post qualification cognate experience plus NYSC discharge or exemption certificate.

### **HIGHER TECHNICAL OFFICER – CONTEDISS – 07**

Holders of HND in Electrical/Mechanical/Civil Engineering or in other relevant field plus NYSC discharge or exemption certificate.

### **CRAFTSMAN – CONTEDISS – 03**

A holder of Government Craft Certificate obtained from a government technical college or any approved institution, or a pass certificate of government Trade Test Class II plus a minimum of three (3) years experience, in the following;

- (i) Generator operation
- (ii) Telecoms Craftsman
- (iii) Auto Electrician
- (iv) Diesel Mechanic
- (v) Petrol Mechanic
- (vi) Vulcanizing
- (vii) Painting
- (viii) Welding
- (ix) Roof Carpentry
- (x) Masons
- (xi) Plumbing
- (xii) Refrigeration and air-conditioning

### **MOTOR DRIVER MECHANIC GRADE I – CONTEDISS – 03**

A holder of Labour Trade Test Class I certificate in the relevant grade plus at least three (3) of satisfactory post qualification cognate experience.

### **FIREMAN – CONTEDISS – 03**

A holder of Labour Trade Test Class I Certificate in the relevant trade plus at least three (3) years of satisfactory post qualification cognate experience.

### **DIRECTORATE OF STUDENTS AFFAIRS**

### **SPORTS COACH GRADE I - CONTEDISS – 08**

A holder of B.ED in Physical and Health Education with advanced Diploma of National Institute of Sports and with three (3) years post qualification cognate experience plus NYSC discharge certificate or exemption certificate.

### **ASSISTANT COACH – CONTEDISS – 06**

- (i) A holder of NCE with Diploma of National Institute of Sports with three (3) years post qualification cognate experience; or
- (ii) A holder of NCE with Certificate of National Institute of Sports with five (5) years post qualification cognate experience.

### **PORTER (FEMALE) CONTEDISS – 06**

A holder of O' level certificate

## **ACADEMIC SUPPORT SERVICES**

### **HIGHER TECHNICIAN – CONTEDEISS – 07**

Higher National Diploma in Electrical Engineering with NYSC discharge or exemption certificate.

### **TECHNICIAN – CONTEDEISS – 06**

(a) National Diploma in the following fields:

- (i) Computer Engineering with experience in Clearing of hardware faults
- (ii) Computer Engineering with experience in using Oscilloscope, function generator, frequency counter and other electronics/computer equipment
- (iii) Computer Science with experience in programmes such as C++, Assembly language and Fortran programming Language
- (iv) Statistics with proficiency in Statistical packages
- (v) Electrical/Electronics Engineering
- (vi) Computer Engineering with three (3) year cognate experience in the respective disciplines.

(b) FTC/City and Guilds/NABTEB in the following fields:

- (i) Building
- (ii) carpentry and joinery/wood work
- (iii) Block laying and concreting respectively with three (3) years cognate experience in the respective disciplines.

### **LABORATORY ASSISTANT CONTEDEISS – 03**

A holder of O' level certificate having four (4) Credits or five (5) Credits at one sitting or two sittings respectively with a Science background.

### **LABORATORY ATTENDANT – CONTEDEISS – 02**

A holder of O' level certificate having three (3) Credits obtained at one sitting or four (4) Credits at two sittings with science background.

### **BAKER – CONTEDEISS – 02**

A holder of a first school leaving certificate (FSLC) with a Master Bakers Certificate.

## **METHOD OF APPLICATION**

Interested applicants should forward eighteen (18) copies of well collated application and detailed curriculum vitae (CV) with current cell phone number providing information on the following:

- (i) Full name with surname underlined
- (ii) Date and place of birth
- (iii) Nationality and state of origin
- (iv) Marital status
- (v) Number and ages of children
- (vi) Permanent home address
- (vii) Contact address including phone numbers and e – mail address
- (viii) Educational institutions attended with dates
- (ix) Academic/Professional qualifications obtained with dates
- (x) List of publications ( including the journals in which they were published)
- (xi) Work experience with dates
- (xii) Other activities outside current employment
- (xiii) Names and addresses of three (3) referees (employer, educational and Personal)

The application should be addressed to the Registrar and the position desired should be indicated on the top left side of the envelope to reach

THE REGISTRAR  
The Federal Polytechnic  
P. M. B. 50,  
ILARO  
Ogun State

***Applications should be submitted not later than six (6) weeks from the date of this publication.***

Applicants are advised to request their referees to forward report on them under confidential cover to the Registrar.

**SIGNED**  
**MR. C. O. A. ADEOSUN**  
**REGISTRAR/SECRETARY TO COUNCIL**